

**REPORT ON APPLICATION FROM THE CIVIC
CENTRE AYLESBURY UNDER THE LICENSING
ACT 2003 FOR CONVERSION AND VARIATION
OF PREMISES LICENCE**

1. THE APPLICATION

Applicant(s): Aylesbury Vale District Council

Premises: Civic Centre, Market Square, Aylesbury, HP20 1UF

1.1 Conversion Application

No representations have been received from Thames Valley Police in respect to this application to convert the existing permissions to a Premises Licence. Therefore in accordance with the transitional provisions of the Licensing Act 2003 the application to convert the existing permissions has been granted under delegated powers subject to any existing statutory restrictions and conditions and any other conditions which currently apply.

Attached as Appendix 1 is a copy of the completed application form, the designated premises supervisor consent form and a copy of the justices' licence. A plan of the premises will be made available at the Sub-Committee hearing.

1.2 Variation application

The application is for the variation of the Premises Licence during the transitional period under Schedule 8, paragraph 7 (1)(b) of the Act. The detail in respect to the hours and activities applied for are set out in the application form, Part B, section A to P. In an effort to clarify the current and proposed permissions these are set out in Appendix 2.

The steps the applicant intends to take to promote the licensing objectives are set out in the operating schedule (see appendix 1, Part Q of application form).

2. RELEVANT REPRESENTATIONS

2.1 Responsible Authorities

Environmental Health – No representation

Thames Valley Police – No representation

Bucks Fire and Rescue – No representation

Planning – No representation

Trading Standards – No comment

Area Child Protection Committee – No comment

2.2 Interested Parties

During the consultation period 1 representation was received from an interested party. This is attached as Appendix 3.

3. NOTICE OF HEARING AND RESPONSES

All parties were served Notices of Hearing on receipt of the representation along with the document, 'Licensing Act 2003 – The Procedure to be followed at Hearings'. The parties have therefore been notified of the consequences of failing to attend.

No further submissions have been received to date following service of the Notice of Hearing. Members will be notified of any further responses at the hearing.

4. GENERAL INFORMATION

The general information Members need to have regard to when determining applications made under the Licensing Act 2003 is set out in a separate document which is attached to the Agenda under cover of which this report has been published.

5 ISSUES RAISED BY THE APPLICATION

The issues raised by the application are for the Sub-Committee to determine having regard to all the relevant considerations. Whatever, the Sub-Committee decides, it must give reasons.

To assist Members and the parties further, The Licensing Services Manager will draw attention to any issues arising from this application at the hearing.

Contact Officer
Background Documents

Peter Seal 01296 585083

Ps-lsc-hst-Civic Centre – greens may 2003
Licact24102005

(Part A) Application for an existing licence to be converted to a premises licence under the Licensing Act 2003 and (Part B) application to vary the premises licence simultaneously

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We Aylesbury Vale District Council

apply to convert an existing licence to a premises licence under Schedule 8 to the Licensing Act 2003 for the premises described in Part A1 below

Part A1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description			
Civic Centre Market Square			
Post town	Aylesbury	Post code	HP20 1UF

Telephone number of premises (if any)	01296 585527
Non-domestic rateable value of premises	£65000

Part A2 - Applicant Details

Please state the capacity in which you are applying to convert your existing licence

Please tick

- | | | |
|---|-------------------------------------|-----------------------------|
| a) An individual or individuals | <input type="checkbox"/> | please complete section (A) |
| b) a person other than an individual | | |
| i. as a limited company | <input type="checkbox"/> | please complete section (B) |
| ii. as a partnership | <input type="checkbox"/> | please complete section (B) |
| iii. as an unincorporated association or | <input type="checkbox"/> | please complete section (B) |
| iv. other (for example a statutory corporation) | <input checked="" type="checkbox"/> | please complete section (B) |
| c) a recognised club | <input type="checkbox"/> | please complete section (B) |

- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over					<input type="checkbox"/> Please tick yes
Current postal address if different from premises address					
Post Town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (IF APPLICABLE)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over					<input type="checkbox"/> Please tick yes
Current postal address if different from premises address					
Post Town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In case of a partnership or other joint nature (other than a body corporate), please give the name and address of each party concerned.

Name Aylesbury Vale District Council
Address Civic Centre Market Square Aylesbury HP20 1UF
Registered number (where applicable) N/A
Description of applicant (for example, partnership, company, unincorporated association etc.) Local Authority
Telephone number (if any) 01296 585527
E-mail address (optional)

Part A3 - Operating Schedule

General description of premises (please read guidance note 1)

The Civic Centre is a large multi-purpose entertainment and conference facility with a main hall, two smaller halls, six meeting rooms, a coffee shop, a large kitchen and a patio area. It has three bars which are situated in the coffee shop and two small halls. There is a service car park accessed via Long Lion. The Civic Centre is in the town centre surrounded by other entertainment and food premises.

If 5,000 or more people attend the premises at any one time, please state the number

0

What existing licensable activities are authorised by your existing licence(s)?

Provision of regulated entertainment

Please tick Yes

- | | |
|---|-------------------------------------|
| a) plays | <input checked="" type="checkbox"/> |
| b) films | <input type="checkbox"/> |
| c) indoor sporting events | <input type="checkbox"/> |
| d) boxing or wrestling entertainment | <input type="checkbox"/> |
| e) live music | <input checked="" type="checkbox"/> |
| f) recorded music | <input checked="" type="checkbox"/> |
| g) performances of dance | <input checked="" type="checkbox"/> |
| h) anything of a similar description to that falling within (e), (f) or (g) | <input checked="" type="checkbox"/> |

Provision of entertainment facilities for:

- | | |
|---|-------------------------------------|
| i) making music | <input checked="" type="checkbox"/> |
| j) dancing | <input checked="" type="checkbox"/> |
| h) entertainment of a similar description to that falling within (i) or (j) | <input checked="" type="checkbox"/> |

Provision of late night refreshment

Sale by retail of alcohol

- | | |
|-------------------------------------|-------------------------------------|
| a) for consumption on the premises | <input checked="" type="checkbox"/> |
| b) for consumption off the premises | <input checked="" type="checkbox"/> |

Please state who you wish to be specified to be the premises supervisor under the new licence

Name

Samantha McCaffrey

Address

Civic Centre
Market Square
Aylesbury
HP20 1UF

Personal Licence number, if known,

Not known at this stage.

State any limitations on the hours during which you are permitted by your licence(s) or any additional authorities to conduct licensable activities, including the sale of alcohol.

Justices' Licence - sale of alcohol
Mon - Sat: 10.00 - 23.00
Sunday and Good Friday: 12.00 - 22.30
Christmas day: 12.00 - 15.00 and 19.00 - 22.30
New Year's Eve: 10.00 - 00.00
New Year's Day: 00.01 - 23.00

PEL
Mon - Fri: 9.00 - 02.00 the following morning
Sat: 9.00 - 23.45
Sun: 10.00 - 00.00

Theatre Licence
Mon - Sat: closing time of 23.30
Sun: 12.00 - 23.30
Other than Christmas Day; Good Friday and any day appointed for a public feast and thanks giving. On these days, there can be no performances of plays.

Describe the conditions subject to which your existing licence(s) has/have been granted (please read guidance note 2):

a) General – all four licensing objectives (b,c,d,e)

All statutory/embedded conditions and restrictions attaching to a justices' licence; pel and theatre licence. In addition, the pel is subject to the Aylesbury Vale District Council Licensing Regulations 1999 and the conditions set out in the schedule appended to the pel and the theatre licence is subject to the conditions set out in the schedule appended to that licence.

b) The prevention of crime and disorder

See a) above.

c) Public safety

See a) above.

d) The prevention of public nuisance

See a) above.

e) The protection of children from harm

See a) above.

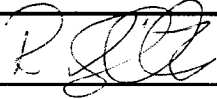
Please tick Yes

- I have made or enclosed payment of the fee
- I have enclosed my existing licence(s) or a certified copy of each licence
- I have enclosed a plan of the premises
- I have sent copies of this application to the chief officer of police (please read guidance note 3)
- I have enclosed the consent form completed by the proposed premises supervisor, if relevant
- I have enclosed the consent of the justices' licence holder to my application, if relevant
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part A4 – Signatures (please read guidance note 4)

Signature of applicant or applicant’s solicitor or other duly authorised agent. (Please read guidance note 5). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	1 August 2005
Capacity	Head of Leisure and Cultural Services, AVDC

For joint applications signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent. (Please read guidance note 6). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 7)

Ms Sam McCaffrey
 Manager
 Civic Centre
 Market Square

Post town	Aylesbury	Post code	HP20 1UF
Telephone number	01296 585541		
E-mail address (optional)			

IF YOU WISH TO APPLY SIMULTANEOUSLY FOR A VARIATION OF THE PREMISES LICENCE IF IT IS CONVERTED FROM YOUR EXISTING LICENCE(S) UNDER SECTION 34 OR 37 OF THE LICENSING ACT 2003, NOW COMPLETE PART B OF THIS FORM.

IF YOU DO NOT WISH TO APPLY SIMULTANEOUSLY FOR A VARIATION OF THE PREMISES LICENCE IF IT IS CONVERTED FROM YOUR EXISTING LICENCE(S), YOU SHOULD LEAVE PART B BLANK.

PART B - Application to vary a premises licence under the Licensing Act 2003

I/We Aylesbury Vale District Council

[Insert name of applicant]

being the proposed premises licence holder of an existing licence to be converted under the terms of Schedule 8 to the Licensing Act 2003 apply to vary it under section 34 / section 37 of the Licensing Act 2003 (delete as applicable) for the premises described in Part A above.

Part B1 - Variation

Please tick

Do you want the proposed variation to have effect from the second appointed day?

If not when do you want the variation to take effect from

Day		Month			Year	

Please describe briefly the nature of the proposed variation. (Please read guidance note 8)

To extend hours for the sale of alcohol, hot food and/or drink and the categories of regulated entertainment currently authorised as well as to permit additional categories of regulated entertainment at the following times:

Mon - Sat: 10.00 - 02.00 the following morning

Sun: 10.00 - 00.00 (however, if New Year's Eve or New Year's Day falls on a Sunday: 10.00 - 02.00 the following morning).

In addition, a drinking up time of 30 minutes after the last permitted sale of alcohol is also proposed.

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend

0

Part B2 - Operating Schedule

Please complete those parts of the operating schedule which would be subject to change if this application to vary were successful.

What licensable activities do you now intend to conduct on the premises and/or at what varied times do you intend to conduct them ?

(please see section 1 of the Licensing Act 2003 and Schedule 1 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick Yes

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of entertainment facilities:

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)

Provision of late night refreshment (if ticking yes, fill in box L)

Sale by retail of alcohol (if ticking yes, fill in box M)

~~Please complete Part B3 on this form.~~

A

Plays Standard days and timings (please read guidance note 8)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 9)	Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon	10.00	02.00	Please give further details here (please read guidance note 10) The Civic Centre is a multi-purpose entertainment venue and regularly stages a wide variety of plays including pantomines; musicals; theatre performances etc.		
Tue	10.00	02.00			
Wed	10.00	02.00	State any seasonal variations for performing plays (please read guidance note 11)		
Thur	10.00	02.00			
Fri	10.00	02.00	Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 12) If New Year's Eve or New Year's day falls on a Sunday, the following times are sought: 10.00 - 02.00 the following morning.		
Sat	10.00	02.00			
Sun	10.00	00.00			

B

Films Standard days and timings (please read guidance note 8)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 9)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 10) The Civic Centre is a multi-purpose entertainment venue and will host a wide variety of film exhibitions including children's films etc		
Mon	10.00	02.00			
Tue	10.00	02.00	State any seasonal variations for the exhibition of films (please read guidance note 11)		
Wed	10.00	02.00			
Thur	10.00	02.00	Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 12) If New Year's Eve or New Year's day falls on a Sunday, the following times are sought: 10.00 - 02.00 the following morning.		
Fri	10.00	02.00			
Sat	10.00	02.00			
Sun	10.00	00.00			

C

Indoor sporting events Standard days and timings (please read guidance note 8)			Please give further details (please read guidance note 10) The Civic Centre is a multi-purpose entertainment venue and will host a wide variety of events such as snooker; pool; gymnastics; martial arts etc.
Day	Start	Finish	
Mon	10.00	02.00	State any seasonal variations for indoor sporting events (please read guidance note 11)
Tue	10.00	02.00	
Wed	10.00	02.00	
Thur	10.00	02.00	Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 12) If New Year's Eve or New Year's day falls on a Sunday, the following times are sought: 10.00 - 02.00 the following morning.
Fri	10.00	02.00	
Sat	10.00	02.00	
Sun	10.00	00.00	

D

Boxing or wrestling entertainment Standard days and timings (please read guidance note 8)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 9)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 10) The Civic Centre is a multi-purpose entertainment venue and will host both boxing and wrestling entertainment.		
Mon	10.00	02.00			
Tue	10.00	02.00	State any seasonal variations for boxing or wrestling entertainment (please read guidance note 11)		
Wed	10.00	02.00			
Thur	10.00	02.00	Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 12) If New Year's Eve or New Year's day falls on a Sunday, the following times are sought: 10.00 - 02.00 the following morning.		
Fri	10.00	02.00			
Sat	10.00	02.00			
Sun	10.00	00.00			

E

Live music Standard days and timings (please read guidance note 8)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 9)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<p><u>Please give further details here</u> (please read guidance note 10) The Civic Centre is a multi-purpose entertainment venue and hosts a wide variety of live music events including pop; classical; jazz etc. concerts and festivals involving amplified voice.</p> <p>Whilst live music will be predominantly performed indoors, if appropriate, performances such as acoustic saxophonist will also take place on the patio area from 10.00 until 21.00 only.</p> <p><u>State any seasonal variations for the performance of live music</u> (please read guidance note 11)</p> <p><u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 12) If New Year's Eve or New Year's day falls on a Sunday, the following times are sought: 10.00 - 02.00 the following morning.</p>		
Mon	10.00	02.00			
Tue	10.00	02.00			
Wed	10.00	02.00			
Thur	10.00	02.00			
Fri	10.00	02.00			
Sat	10.00	02.00			
Sun	10.00	00.00			

F

Recorded music Standard days and timings (please read guidance note 8)			Will the playing of recorded music take place indoors or outdoors or both – please tick (please read guidance note 9)	
			Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<p><u>Please give further details here</u> (please read guidance note 10) The Civic Centre is a multi-purpose entertainment venue and plays a wide variety of amplified recorded music, sometimes with a DJ, including pop; classical; jazz etc.</p> <p>Whilst amplified recorded music will be predominantly played indoors, it will also be played on the patio area from 10.00 until 21.00 only.</p> <p><u>State any seasonal variations for playing recorded music</u> (please read guidance note 11)</p> <p><u>Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 12) If New Year's Eve or New Year's day falls on a Sunday, the following times are sought: 10.00 - 02.00 the following morning.</p>	
Mon	10.00	02.00		
Tue	10.00	02.00		
Wed	10.00	02.00		
Thur	10.00	02.00		
Fri	10.00	02.00		
Sat	10.00	02.00		
Sun	10.00	00.00		

G

Performances of dance Standard days and timings (please read guidance note 8)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 9)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
Day	Start	Finish		Both	<input checked="" type="checkbox"/>
Mon	10.00	02.00	<p><u>Please give further details here</u> (please read guidance note 10) The Civic Centre is a multi-purpose entertainment venue and hosts a wide variety of dance performances e.g ballet; modern, tap etc.</p>		
Tue	10.00	02.00		<p>Whilst dance performances will be predominantly performed indoors, they will also take place on the patio area from 10.00 until 21.00 only.</p>	
Wed	10.00	02.00	<p><u>State any seasonal variations for the performance of dance</u> (please read guidance note 11)</p>		
Thur	10.00	02.00			
Fri	10.00	02.00	<p><u>Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 12) If New Year's Eve or New Year's day falls on a Sunday, the following times are sought: 10.00 - 02.00 the following morning.</p>		
Sat	10.00	02.00			
Sun	10.00	00.00			

H

<p>Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)</p>			<p><u>Please give a description of the type of entertainment you will be providing</u> To the extent not already covered by (e), (f) or (g), entertainment of a like kind.</p>		
Day	Start	Finish	<p><u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 9)</p>	Indoors	<input type="checkbox"/>
Mon	10.00	02.00		Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Tue	10.00	02.00	<p><u>Please give further details here</u> (please read guidance note 10) Entertainment similar to that already described above in (e); (f) or (g).</p>		
Wed	10.00	02.00	<p>To the extent not already covered by (e), (f) or (g), entertainment of a like kind.</p> <p>Whilst the entertainment activities will predominantly take place indoors, if appropriate, they will also take place on the patio area from 10.00 until 21.00 only.</p>		
Thur	10.00	02.00	<p><u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 11)</p>		
Fri	10.00	02.00			
Sat	10.00	02.00	<p><u>Non standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 12)</p>		
Sun	10.00	00.00	<p>If New Year's Eve or New Year's day falls on a Sunday, the following times are sought: 10.00 - 02.00 the following morning.</p>		

Provision of facilities for making music Standard days and timings (please read guidance note 8)			<u>Please give a description of the facilities for making music you will be providing</u> Piano in the coffee shop, organ, and Karaoke.	
			Will the facilities for making music be indoors or outdoors or both – please tick (please read guidance note 9)	
Day	Start	Finish		
Mon	10.00	02.00	<u>Please give further details here</u> (please read guidance note 10) The Civic Centre is a multi-purpose entertainment venue.	
Tue	10.00	02.00	The provision of facilities for making music will take place on the patio area from 10.00 until 21.00 only. As above. The music may be amplified.	
Wed	10.00	02.00	<u>State any seasonal variations for the provision of facilities for making music</u> (please read guidance note 11)	
Thur	10.00	02.00		
Fri	10.00	02.00	<u>Non standard timings. Where you intend to use the premises for provision of facilities for making music entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 12)	
Sat	10.00	02.00	If New Year's Eve or New Year's day falls on a Sunday, the following times are sought: 10.00 - 02.00 the following morning.	
Sun	10.00	00.00		

J

Provision of facilities for dancing Standard days and timings (please read guidance note 8)			Will the facilities for dancing be indoors or outdoors or both – please tick (please read guidance note 9)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	10.00	02.00	Please give further details here (please read guidance note 10) The Civic Centre is a multi-purpose entertainment venue and hosts a wide variety of events which provide the opportunity for customers to dance. Dancing will predominantly take place indoors but on the patio area as well from 10.00 until 21.00 only.	Both	<input checked="" type="checkbox"/>
Tue	10.00	02.00			
Wed	10.00	02.00	State any seasonal variations for providing dancing facilities (please read guidance note 11)		
Thur	10.00	02.00			
Fri	10.00	02.00	Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list (please read guidance note 12) If New Year's Eve or New Year's day falls on a Sunday, the following times are sought: 10.00 - 02.00 the following morning		
Sat	10.00	02.00			
Sun	10.00	00.00			

K

Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 8)			<u>Please give a description of the type of entertainment facility you will be providing</u> To the extent not already covered by (i) or (j), entertainment of a like kind		
Day	Start	Finish	<u>Will the entertainment facility be indoors or outdoors or both – please tick</u> (please read guidance note 9)	Indoors	<input type="checkbox"/>
Mon	10.00	02.00		Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Tue	10.00	02.00	<u>Please give further details here</u> (please read guidance note 10) Entertainment similar to that already described above in (i) or (j).		
Wed	10.00	02.00	To the extent not already covered by (i) or (j), entertainment of a like kind. Whilst the entertainment activities will predominantly take place indoors, if appropriate, they will also take place on the patio area from 10.00 until 21.00 only.		
Thur	10.00	02.00	<u>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j</u> (please read guidance note 11)		
Fri	10.00	02.00			
Sat	10.00	02.00	<u>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list</u> (please read guidance note 12)		
Sun	10.00	00.00	If New Year's Eve or New Year's day falls on a Sunday, the following times are sought: 10.00 - 02.00 the following morning.		

L

Late night refreshment Standard days and timings (please read guidance note 8)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 9)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 10) The Civic Centre is a multi-purpose entertainment venue and hot food and/or hot drinks are supplied to those attending an event either as a ticket holder or a guest. Late night refreshment will not otherwise be provided to members of the public.		
Mon	10.00	02.00			
Tue	10.00	02.00	<u>State any seasonal variations for the provision of late night refreshment</u> (please read guidance note 11)		
Wed	10.00	02.00			
Thur	10.00	02.00	<u>Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list</u> (please read guidance note 12) If New Year's Eve or New Year's day falls on a Sunday, the following times are sought: 10.00 - 02.00 the following morning.		
Fri	10.00	02.00			
Sat	10.00	02.00			
Sun	10.00	00.00			

M

Supply of alcohol Standard days and timings (please read guidance note 8)			Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 13)	On the premises	<input type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>State any seasonal variations for the supply of alcohol</u> (please read guidance note 11)		
Mon	10.00	02.00			
Tue	10.00	02.00			
Wed	10.00	02.00			
Thur	10.00	02.00			
Fri	10.00	02.00			
Sat	10.00	02.00			
Sun	10.00	00.00			

IN ALL CASES PLEASE COMPLETE BOXES N, O, P and Q below

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 14)
None save for AWP machines already authorised the use of which is not permitted by persons under the age of 18.

O

Hours premises are open to the public Standard days and timings (please read guidance note 8)			State any seasonal variations (please read guidance note 11)
Day	Start	Finish	
Mon	10.00	02.30	
Tue	10.00	02.30	
Wed	10.00	02.30	
Thur	10.00	02.30	
Fri	10.00	02.30	
Sat	10.00	02.30	
Sun	10.00	00.30	

Non standard timings. Where you intend to use the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 12)
 If New Year's Eve or New Year's day falls on a Sunday, the following times are sought: 10.00 - 02.30 the following morning.

P

Please identify any of the conditions, terms or restrictions currently imposed on the converted licence which you believe could be removed as a consequence of the proposed variation you are seeking
 Removal of all statutory/embedded conditions or restrictions relating to the Licensing Act 1964 and the current closing times.

Q Please describe any additional steps that you intend to take in order to promote the four licensing objectives if the proposed variation is granted:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 15)

The types of entertainment proposed materially do no more than reinstate the normal types of entertainment run by a Local Authority Entertainment Facility within hours that are more conducive to current life styles and expectations by the general public.

No new risks have been identified in relation to the four licensing objectives as a result of this application to vary the premises licence. Current capacity limits has not been increased will be strictly adhered to.

b) The prevention of crime and disorder

No further risks have been identified however under our present licensing regime we currently do the following:

1. Any person exercising a security activity (as defined by paragraph 2(1)(a) of the schedule 2 of the Private Security Industry Act 2001) shall be licensed by the Security Industry Authority.
2. Such a person will be employed at the premises at the discretion of the designated premises supervisor/holder of the Premises Licence.
3. Any person defined in condition (1) will clearly display his/her name badge at all times whilst on duty.
4. No customers apparently carrying open bottles upon entry shall be admitted to the premises at any time the premises are open to the public/ticket holders/and guests.
5. Where CCTV is installed with recording facilities such recordings shall be retained for a period of at least 30 days and made available to the police upon request. The CCTV will also continue to operate during the extended hours applied for within this application.
6. The premises is a member of pub watch and actively takes part and supports it.
7. Alcoholic and other drinks may not be removed from the premises in open containers save for consumption in the patio area.

c) Public safety

No further risks have been identified however we would highlight the following:

We already understand our obligations under existing Health & Safety legislation, take our responsibilities seriously and have extensive policies and practices in place to meet these obligations.

It is our opinion that the nature of the operation and proposed variations will not lead to any increase in risk to public safety. Our internal health & safety and due diligence and incident reporting system will operate during the additional hours.

We would also look to comply with the reasonable requirements of the fire officer from time to time.

d) The prevention of public nuisance

No further risks have been identified, the style and nature of the operation will not differ significantly from the existing trading operation during the extended hours. However we would highlight the following:

1. If complaints about noise nuisance are made, we will co-operate with the environmental health department to resolve any issues.
2. Notices will be displayed at the premises reminding patrons to respect the needs of the local residents and advising the patrons to leave the premises and the surrounding area quietly.

e) The protection of children from harm

The restrictions set out in the Licensing Act 2003 will apply. No unusual additional risks of harm to children have been identified.

We have a system already in place for lost children which we will continue to follow.

We have age restrictions imposed on entertainment that is considered adult in nature (e.g. an adult play with strong language).

Children under the age of 8 years old must be accompanied at all times on the premises by an adult.

Part B3 – Premises Supervisor

Full name of proposed designated premises supervisor

Ms Samantha McCaffrey

Address of proposed designated premises supervisor

Civic Centre
Market Square
Aylesbury
HP20 1UF

Personal licence number of proposed designated premises supervisor, if any, and issuing authority of the personal licence, if applicable


Not known yet.

Please tick Yes

- I enclose the consent form completed by the proposed premises supervisor
- I will give a copy of Part B3 of this application to the chief officer of police (section 37 of the Licensing Act 2003)
- I have sent copies of this application to vary (except Part B3) to responsible authorities and others where applicable (section 34 of the Licensing Act 2003)
- I understand that I must now advertise my application to vary (section 34 of the Licensing Act 2003)
- I understand that if I do not comply with the above requirements my application will be rejected

Part B4 – Signatures (please read guidance note 16)

Signature of applicant (the proposed current premises licence holder) or applicant's solicitor or other duly authorised agent. (See guidance note 17) **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	1 August 2005
Capacity	Head of Leisure and Cultural Services

Where the premises licence is jointly held signature of 2nd applicant (the proposed current premises licence holder) or 2nd applicant's solicitor or other authorised agent. (please read guidance note 18) **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 19)

Ms Sam McCaffrey
Manager
Civic Centre
Market Square

Post town	Aylesbury	Post code	HP20 1UF
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Notes for Guidance

PART A

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which would be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you provide a place for consumption of these off-supplies you must include a description of where the place is and its proximity to the premises.
2. Where the conditions to which your existing licence(s) is granted do not relate solely to any one of the four licensing objectives, please describe such conditions in the general box.
3. The law requires you to send a mandatory copy of this application to the chief officer of police for that area at the same time as sending to the relevant licensing authority.
4. The application form must be signed.
5. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
6. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
7. This is the address we shall use to correspond with you about this application.

PART B

This application cannot be used to vary the licence to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence you should make a new premises licence application under section 17 of the Licensing Act.

8. Please give timings in 24 hour clock and only give details for days of the week when you intend the premises to be used for the activity.
9. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
10. Please state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
11. For example (but not exclusively), where the activity will occur on additional days during the summer.
12. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
13. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
14. Please give information about anything to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gambling machines.
15. Please list here steps you will take to promote all four licensing objectives together.
16. The application form must be signed.
17. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
18. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
19. This is the address which we shall use to correspond with you about this application.

Form of consent given by the person whom the applicant wishes to be the premises supervisor - LA24

I, Samantha Lorraine McCaffrey hereby consent to being named as the premises supervisor in a new licence granted under paragraph 4 of Schedule 8 to the Licensing Act 2003 to

Aylesbury vale District Council in respect of the application to convert an existing justices' licence held by the applicant/where the holder of the licence has consented to the application being made by the applicant

for Aylesbury Civic Centre, Market Square, Aylesbury, HP20 1UF if that application is successful.

Signed S. McCaffrey

Dated 1.8.05

Form of consent given by the person who holds the existing licence - LA(C)

I, Samantha Lorraine McCaffrey being one of the holder(s) of an existing licence/existing licences

Justices On-Licence, Central Buckingham Magistrates Court, 26 April 2004

And the holder of the

Theatre Licence, Aylesbury Vale District Council, 28 April 2005

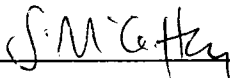
Public Entertainments Licence, Aylesbury Vale District Council, 26 January 2005

hereby consent to the application by Aylesbury Vale District Council

under paragraph 2 of Schedule 8 to the Licensing Act

2003 for the grant of a new licence under paragraph 4 of that Schedule to succeed

the said existing licence(s) held by me in respect of Aylesbury Civic Centre, Market Square, Aylesbury, HP20 1UF

Signed 

Dated 1.8.05

Form of consent given by the person who holds the existing licence - LA(C)

I/We, ROGER LYONS....., [insert full
name(s) of existing licence holder(s)] being the holder(s) of an existing
licence/existing licences JUSTICES' ON' LICENCE granted
26th April 2004 by Central Buckinghamshire Magistrates
Court, permit for the provision of..... [insert name of licence(s), the date of
Amusement Gaming Machines 17.5.04. Clerk to the Justices,
grant of the licence(s) and by whom the grant(s) was/were made] hereby consent(s)
to the application by Aylesbury Vale District Council.....[insert full
name or names of applicant] under paragraph 2 of Schedule 8 to the Licensing Act
2003 for the grant of a new licence under paragraph 4 of that Schedule to succeed
the said existing licence(s) held by me in respect of Aylesbury Civic Centre,
Marker Square, Aylesbury, Bucks, HP20 1UF [insert name
and address of premises].

Signed Roger Lyons

Dated 22/07/05

05/01122/THTANN

LICENCE NO: THT030



THEATRES ACT 1968

THEATRE LICENCE

THE AYLESBURY VALE DISTRICT COUNCIL of 66 High Street, Aylesbury in the County of Buckinghamshire, acting as the licensing authority under the Theatres Act 1968 grant to:

.....
Samantha McCAFFREY

of
Civic Centre, Market Square, Aylesbury

this licence for the use of premises at

Market Square, Aylesbury, Buckinghamshire, HP20 1XD

and known as

.....
Civic Centre

for public performance of plays on the terms and conditions and subject to the restrictions specified in the Schedule attached hereto.

The licence shall remain in force for one year from the 28th April 2005

and shall expire on the 27th April 2006

Dated

28th July 2005

R. J. H. Smedley

P.P. David Smedley

Head of Environmental Health & Licensing Services

*I certify that this is a true copy of the original.
Cecilia D'Sa
Cecilia D'Sa
Solicitor*

AYLESBURY VALE DISTRICT COUNCIL**THEATRES ACT 1968****Schedule – Civic Centre Market Square, Aylesbury, Buckinghamshire, HP20 1XD****Exits**

1. The premises shall be provided with exits at:-

First Floor

1 x 1500mm outward opening door at the north end of the hall to a 1500mm stairway, the via 1 x 1500mm outward opening door at ground level to lobby, then via 1 x 1500mm outward opening door to open air.

1 x 1500mm outward opening door at east end of hall to a 1500mm stairway, then via 1 x 1500mm outward opening door to open air.

1 x 1500mm outward opening door to lounge at south end of hall, then via 1500mm stairway to ground level.

1 x 1500mm outward opening door to lounge at west end of hall, then via 1 x 1500mm stairway to ground level.

Ground Floor

1 x 1500mm outward opening door at north end of hall to lobby, then via 1 x 1500mm outward opening door to lobby, then via 1 x 1500mm outward opening door to open air.

1 x 1500mm outward opening door at east end of hall to lobby, then via 1 x 1500mm door direct to open air.

1 x 1500mm outward opening door at south end of hall to lounge, then via 2 x 1500mm outward opening doors to open air.

1 x 1500mm outward opening door to lounge at the west end of the hall, then via 1 x 1500mm door to open air.

Basement

1 x 1500mm outward opening door to lobby, then via 1 x 1500mm outward opening door to open air.

2 x 1500mm staircases to ground floor lounge, then via 1 x 1500mm doors to open air.

2. All exits for use by the public in leaving the hall shall be maintained free from obstruction and be clearly indicated by notices bearing the words "EXIT" or "WAY OUT" consisting of plain block letter not less than 125mm in height and all such notices shall be illuminated at all times when members of the public are present in the premises.
3. All exit doors and all internal doors leading to exits shall be constructed to open outwards.
4. Every door in the building for use by members of the public going from the hall to outside the building shall be so constructed and maintained as to open easily and fully in such manner that the door, when open, does not restrict the egress of the public.

5. Every door in the building for use by members of the public going from the hall to outside the building shall only be fastened in a manner approved by the Council. Doors fitted with panic bolts shall bear a notice "PUSH BAR TO OPEN" in 100mm block white letters on a dark background immediately below the push bar.
6. All outside doors or outside gates affording a means of escape for the public, which have been permitted by the Council to open inwards, shall be kept fastened back in a manner approved by the Council in the fully open position during the whole time the public are on the premises.
7. All passages, courts, ramps and stairways to which the public have access and which lead from the hall to outside the premises shall, at all times when the public are on the premises, be kept free from obstruction.
8. Doors and openings in sight of the audience, other than exits, which lead to a portion of the premises accessible to the public, shall be marked "PRIVATE" or have notices placed over them indicating the use of such portions.

Curtains Across Doorways

9. Curtains across doorways shall be adequately supported, shall not conceal any notice other than a "PUSH BAR TO OPEN" and shall be so arranged as to draw easily from the centre and slide freely. All curtains shall be so hung that they are 75mm clear of the floor.

Seating

10. **The maximum seating capacity of 1,000 persons shall not be exceeded.**
11. For closely seated audiences in premises where the seating is not securely fixed to the floor, chairs shall be battened together in lengths of not less than four nor more than twelve chairs wherever more than 250 persons are to be accommodated.
12. The seats in the hall shall be arranged to allow free access to the exits of the hall.
13. All gangways in the hall shall, when the public are on the premises, be kept free from obstruction.
14. No person other than attendants shall be permitted to stand in any gangway, passageway or corridor leading to an exit. Standing may only be permitted in position approved by the Council.
15. The seating shall be so arranged that there are clear, unobstructed gangways not less than 1.1m in width leading directly to exits. It shall be so arranged that no seat is more than 3.75m from any gangway.

Staff

16. The licensee or some responsible person nominated by him in writing, not being a person under 18 years of age, shall be in charge of, and present in, the premises at all times when the public are on the premises for the purpose of ensuring that the conditions of the licence are properly observed.
17. At least one steward, who shall not be the person in charge of the premises, shall be on duty for every 250 or part of 250 persons in the hall.

Disabled Persons

18. Facilities provided to enable disabled persons to visit performances at the licensed premises shall be as follows:-

- (a) For disabled persons who are able to leave their chairs in approved positions outside the auditorium and to walk to their seats, provided:-
 - (i) admission shall be at the discretion of the licensee and shall be restricted to days and times when attendance is not large;
 - (ii) the chair shall be of the manually operated type and be stored in an approved position;
 - (iii) the disabled person shall be accompanied by an able bodied person, being a person not under 18 years of age, capable of assisting him or her from the building in case of an emergency;

and

- (b) for disabled persons unable to leave their chairs, provided:-
 - (i) admission shall be at the discretion of the licensee and shall be restricted to days and times when attendance is not large;
 - (ii) the chair shall be of the manually operated type and placed in an agreed position which is precisely described for each premises dealt with;
 - (iii) the disabled person shall be accompanied by an able bodied person not being a person under 18 years of age, capable of assisting him or her from the building in case of emergency and who shall be seated in a seat adjacent to the disabled person.

Lighting

19. In all parts of the building to which the public are admitted, a means of illumination shall be provided capable of illuminating those parts clearly.

20. A system of secondary or safety lighting shall be used to illuminate all exit signs and those parts of the premises considered by the Council necessary to be illuminated by this form of lighting.

Fire Precautions

21. The following fire appliances shall be provided:-

1 x 9 litre water extinguisher back stage.

1 x dry powder extinguisher in foyer.

2 x carbon dioxide extinguishers back stage.

1 x dry powder extinguisher back stage.

22. The fire appliances shall be maintained in proper working order and be available for instant use.

23. All heating appliances and the situation thereof shall be approved by the Council and any open fire-place, stove, gas or electric fire or heating appliance, other than low pressure hot water pipes and radiators, shall be provided with substantial fixed guards.
24. All scenery, draperies, properties and decorations shall be rendered flame retardant in accordance with the attached specification or an accepted national standard and maintained in this condition.
25. (a) Paper decorations, cotton wool or other combustible materials used to decorate the hall shall be kept well clear of any source of ignition.
(b) There shall be no unnecessary accumulation of inflammable materials in any part of the building.
26. The use of candles or other real flame on the stage shall not be permitted unless essential to the action of a performance when it will be allowed only with the Council's permission.
27. (a) Smoking of the stage, or within the stage area, shall not be permitted unless it is essential to the action of a performance when it will be allowed only with the Council's permission.
(b) Notices prohibiting smoking shall be prominently displayed in the relevant portions of the stage area.

Electrical

28. All electrical installations shall be kept in a sound, clean and safe working condition. The licensee shall supply a certificate as to the condition of the installation if required to do so by the Council. The certificate shall be provided by a competent electrician after inspection by him.

Stage

29. (a) The curtain(s) provided for the protection of the stage shall be maintained in good order and shall be lowered or drawn at least once in the presence of the audience.
(b) In the case of fire, the curtain(s) provided for the protection of the stage must be lowered or drawn at once. A notice to this effect must be displayed at all curtain release positions.
(c) Exits provided from the stage and dressing rooms shall be kept clear of obstruction and so maintained as to afford the players and persons working back stage a means of safe exit.

Alterations to Premises

30. No alterations shall be made to the premises, either in construction, arrangement of public accommodation, exits, nature of entertainment or otherwise, without the prior notification in writing to the Council.

Performances

31. The premises shall be closed for the public performances of stage plays every Sunday between the hours of 2.00am and .00pm or on Christmas Day, Good Friday and any day appointed for a public feast and thanksgiving.
32. The premises shall be closed for the public performance of stage plays at 11.30pm.

33. A copy of the licence, together with the schedule of conditions, shall be displayed in a conspicuous place on the premises at all times during public performances of stage plays. Authorised officers of the Council may, on production if so required of their authority, at all reasonable times, enter the premises and inspect them with a view to seeing whether the terms, conditions and restrictions on or subject to which the licence is held are being complied with.
34. The powers exercisable by authorised officers of the Council as set out in the foregoing paragraph shall be exercisable also by a police officer who shall not, if wearing a uniform, be required to produce any authority.
35. The licensee shall, to the best of his ability, maintain and keep good order and decent behaviour in the premises during the hours of public performance.

04/01314/PELCM

LICENCE NO: MD094



LOCAL GOVERNMENT (MISCELLANEOUS PROVISIONS) ACT 1982

RENEWAL LICENCE

THE AYLESBURY VALE DISTRICT COUNCIL of 66 High Street, Aylesbury in the County of Buckinghamshire (hereinafter called "the Council"), in pursuance of the above mentioned Act, and of all other powers in this behalf, HEREBY GRANT THIS RENEWAL LICENCE TO:-

Samantha L McCaffrey

of Civic Centre, Market Square, Aylesbury

(hereinafter called "the Licensee") to keep and use the building and premises (hereinafter called "the Premises") known as:-

Reg Maxwell Hall, Aston Hall & Walton Lounge

and situate at Civic Centre, Market Square, Aylesbury

for the purpose of public music and dancing subject to the provisions of the said Act and to the Aylesbury Vale District Public Entertainment Licensing Regulations 1999, and to the Schedule of Conditions annexed herewith.

The licence shall remain in force from the 1st January 2005 during the time that the Licensee is in occupation of the said premises and shall expire on the 31st December 2005 unless this Licence is previously revoked in pursuance of the said Act.

Dated

26th January 2005

David Smedley

Head of Environmental Health & Licensing Services

I certify that
this is a true
copy of the
original.
Cecilia [Signature]
Solicitor

APPENDIX TO SCHEDULE OF CONDITIONS

MD094

IN RESPECT OF **Reg Maxwell Hall, Aston Hall & Walton Lounge** (THE PREMISES)
Civic Centre, Market Square, Aylesbury

1. Hours of Opening

Monday to Friday:	9.00am to 2.00am the next day
Saturday:	9.00am to 11.45pm
Sunday:	10.00am to 12 Midnight

2. Maximum Capacity

Reg Maxwell Hall:

1000 Persons
670 Seated

Aston Hall:

235 Persons

3. Exits

Reg Maxwell Hall

First Floor:

- 1 x 1525mm outward opening north end of hall to a 1525mm stairway, then via 1 x 1525mm outward opening door to open air.
- 1 x 1525mm outward opening door at east end of hall to a 1525mm stairway, then via 1 x 1525mm wide outward opening door to open air.
- 1 x 1525mm outward opening door to lounge at south end of hall, then via 1525mm wide stairway to ground level.
- 1 x 1525mm outward opening door to lounge at west end of hall, then via 1525mm wide stairway to ground level.

Ground Floor:

- 1 x 1525mm wide outward opening door at north end of hall to lobby, then via 1 x 1525mm wide outward opening door to open air.
- 1 x 1525mm wide outward opening door at east end of hall to open air.
- 1 x 1525mm outward opening door at south end of hall to lounge, then via 2 x 1525mm outward opening doors to open air.
- 1 x 1525mm outward opening door to lounge at west end of hall, then via 1 x 1525mm door to open air.

AYLESBURY VALE DISTRICT COUNCIL

Department of Community Services

Please ask for: Kerryann Burke
Direct Line: (01296) 585560
Switchboard: (01296) 585858
Minicom Line: (01296) 585055
Email: kburke@aylesburyvaledc.gov.uk

Our Ref: EHKAB/PELR03/04/01314/PELCM
Your Ref:



ju 154

26th January 2005

Ms S McCaffrey
Civic Centre
Market Square
Aylesbury
Buckinghamshire
HP20 1XD

Dear Ms McCaffrey

Local Government (Miscellaneous Provisions) Act 1982

Licensing of Public Entertainment

Renewal for 2005

Re: MD094 - Reg Maxwell Hall, Aston Hall & Walton Lounge, Civic Centre, Market Square, Aylesbury

Further to your application for renewal of your licence under the provisions of the above Act, I wish to inform you that this has been approved and the renewal licence is enclosed.

Please ensure that you comply fully with the schedule of conditions and appendix to schedule of conditions which are enclosed.

Should you wish for further information regarding the licence, please do not hesitate to contact Kerryann Burke on the above number.

Yours sincerely

David Smedley
Head of Environmental Health & Licensing Services



Aston Hall:

- 1 x 1525mm double doors on north west side of hall leading directly to open air.
- 1 x 1525mm double doors at south west end of hall leading to lobby, then via
- 1 x 1525mm double doors to open air.

4. Fire Appliances

- 2 x hosereels in hall
- 1 x 9 litre water type extinguisher adjacent to stage
- 1 x fire blanket adjacent to stage

5. Other Additional Conditions

None.



Central Buckinghamshire Magistrates Court

Licensing Act, 1964

RENEWAL OF JUSTICES' 'ON' LICENCE

AT THE LICENSING SESSIONS for the Petty Sessional Area of Central Buckinghamshire

held on the **26th day of April 2004**

The Licensing Justices for the said division hereby grant by way of renewal to

Samantha Lorraine McCaffrey, Roger Lyons

this Justices' 'On' Licence authorising him/her to sell by retail, at the premises,

Civic Centre, Market Square, Aylesbury, Bucks HP20 1UF

intoxicating liquor of all descriptions for consumption either on or off the premises.

The owners of the premises in respect of which this licence is granted are

**AYLESBURY VALE DISTRICT COUNCIL
WALTON STREET, AYLESBURY, BUCKS**

This licence is subject to any conditions/undertakings endorsed on the justices' licence hereby renewed and shall have effect from the date hereof until and including the

4th day of April 2007

*I certify that
this is a true
copy of the
original
Cooquen [Signature]
Cooquen [Signature]
Solicitor*

GIVEN under the official seal of the
Licensing Justices which is hereto
affixed under their authority by me,



APPENDIX 2

Existing permitted hours and activities

The premises may sell alcohol for consumption on and off the premises during the following hours:

Monday to Thursday	10.00 a.m. to 11.00 p.m.
Friday and Saturday	10.00 a.m. to 11.00 p.m.
Sunday	12.00 Mid-day to 10.30 p.m.

And regulated entertainment during the following hours:

Monday to Friday	9.00am to 02.00am
Saturday	9.00am to 11.45pm
Sunday	10.00am to 12 midnight

Variation application

The application relates to a change of hours for the sale of alcohol and the provision of regulated entertainment, plays, films, indoor sporting events, boxing and wrestling, live music, recorded music, the performance of dance and late night refreshment as follows

Sale of Alcohol: (Both on and off the premises)

Monday to Saturday	10.00am to 02.00am
Sunday	12.00pm to 00.00pm

In relation to recorded music, live music, and performance of dance as follows: (both indoors and outdoors)

Monday to Saturday	10.00am to 02.00am
Sunday	10.00am to 00.00pm

In relation to plays, films, indoor sporting events, boxing and wrestling events, as follows: (indoors)

Monday to Saturday	10.00am to 02.00am
Sunday	10.00am to 00.00pm

Late night refreshment as follows: (Indoors)

Monday to Saturday	11.00pm to 02.00am
Sunday	11.00pm to 00.00pm

Hours premises are open to the public:

Monday to Saturday	10.00am to 02.30am
Sunday	10.00am to 00.30am

Non standard timings:

- If New Years Eve or New Year's Day falls on a Sunday, the following times are sought: 10.00am to 02.30am the following morning.



AYLESBURY TOWN COUNCIL'S COMMENTS FOR LICENSING APPLICATIONS

Licence Number: 05.01547

Licence Address: Civic Centre
Aylesbury

AYLESBURY TOWN COUNCIL:

- 1. HAS NO OBJECTION (Please give any supplementary comments below)
- 2. OPPOSES THE APPLICATION (Please give any supplementary comments below)

✓

OPPOSED ON THE FOLLOWING GROUNDS:

Public Nuisance

Increased nuisance in streets due to later closing times

Prevention of Crime + Disorder

Premises should remain open until the permitted closing times. Any earlier closing may affect policing arrangements, if staggered and known closing times are not maintained leading to an increase in crime and disorder.

All applications within ring road in Aylesbury

Being premises within the Aylesbury inner relief road, to which the Special Saturation Policy for Aylesbury Town Centre applies under section 7 of the AVDC Licensing Policy, the Aylesbury Town Council (in accordance with para.3.19 of DCMS Guidance on the 2003 Licensing Act) asks the Authority not to approve alteration of the existing premises licence to extend the current hours of operation.

Signed.....*Margaret Wastafie*.....

Date...23/8/05.....